

**MINUTES OF THE REGULAR MEETING OF  
BOARD MEMBERS OF THE  
LAKE WASHINGTON SANITARY DISTRICT  
May 9, 2022**

**1. Call to Order**

Chairperson Bob Schmillen called the Regular Meeting of the Board at 7:00 p.m. on Monday May 9, 2022. The meeting was held at the Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

**2. Roll Call**

Present: Bob Schmillen, Tom Dougan, Jim Halbur, Randy Westman Paul Aukes via phone

**3. Review and approval of the agenda**

**Resolution 21.96:** Member Dougan moved to approve the agenda. Upon a second from Halbur, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

**4. Review and approval of the Minutes of the April 11, 2022, Regular Meeting**

**Resolution 21.97:** Member Aukes moved to approve the minutes of the April 11, 2022, Regular Meeting. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

**5. Officers' reports**

**a. Chair – Bob Schmillen**

- Mankato Wastewater Treatment Plant has been sent for rebid, less than original bid, they are confident with a bonding bill. Should be on track for all budgets.
- Revenue is down possibly due to more people traveling this winter, with that expenses are also down.

**b. Vice- Chair Paul Aukes**

- No Report.

### **c. Treasurer**

- Flow Rates are Lower = Less Revenue, Property Taxes are due in May so we will see an influx of cash.
- Beginning Balance on April 11th was 975,847.15, Ending Cash Balance as of 4-30-22 was 1,080,721.87 Payments due 12,375.79 Ending Balance as of 5-05-2022 was 1,068,346.08

**Resolution 21.98:** Halbur presented a motion to moved to approve the payment of bills listed on the cash activity report. Upon a second from Dougan. The motion passed by a vote of 5 in favor, 0 against.

- Reviewed Profit & Loss/ Balance Sheet for April 30, 2022.

**Resolution 21.99** Halbur moved to approve the April 30, 2022, Balance Sheet, and Income Statements. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

### **d. Secretary**

- none

### **6. Open forum for Constituents**

- None

### **7. Old Business**

- None

### **8. New Business**

- Dougan/Westman will be on the budget committee – July meeting. At the August meeting they will present primarily results finalize in September
- Shane will be looking for bids on a new pickup based on inventory availability. Also looking for estimates on some tree branch damage on the side of the current pickup.

## **9. Maintenance**

- A letter has been sent to Lakeview Trailer regarding the Holding Tank. Our attorney has drafted a letter giving him 30 days to get rid of the tank.
- Construction Season is here. Many new homes, we have enough confirmed stations for all construction. Order time is presently 26 weeks. Any pumps that cannot be repaired are recycled.

## **10. Calendar**

- Audit Report from the Auditor will be presented at the June meeting

## **11. Discuss Agenda for June13th Meeting**

- Schmillen will be absent

## **12. Adjournment**

- Dougan moved to adjourn Seconded by Halbur  
The Meeting was adjourned at 7:19 p.m.

Respectfully Submitted

Carol Howard  
Secretary of the Lake Washington Sanitary District